

6323 Manchester Avenue • Kansas City, Missouri 64133 • Phone: 816.358.6868 • Fax: 816.358.0143 www.caagkc.org

# Board of Directors - Representing Low Income Sector (Platte County)

#### Mission

The mission of CAAGKC is to assist low income residents of Clay, Jackson, and Platte counties in Missouri to become self-sufficient by providing comprehensive supportive services.

### Position

The board supports the work of Community Action Agency of Greater Kansas City (CAAGKC) and provides mission-based leadership and strategic governance. While the day-to-day operations are led by the Executive Director & CEO, the Board-CEO relationship is a partnership, and appropriate involvement of the board is both critical and expected.

Member responsibilities include:

#### Leadership, Governance and Oversight

- 1. Partners the Executive Director & CEO in the development and implementation of the Strategic Plan
- 2. Reviews outcomes and metrics for CAAGKC in evaluating its programs and services, their impact, and effectiveness
- 3. Reviews agenda and supporting materials prior to board and committee meetings
- 4. Approves annual budget, audit reports, and business decisions
- 5. Contributes to annual performance evaluation of Executive Director & CEO
- 6. Assists in identifying and recruiting board members
- 7. Serves on committees and/or task forces, including special assignments
- 8. Represents stakeholders, acts as an ambassador for the organization
- 9. Ensures CAAGKC's commitment to a diverse board and staff that reflects the communities served by CAAGKC
- 10. Meets all legal and fiduciary responsibilities

#### **Board terms/participation**

The Low-Income Sector Director will serve a 2-year term to be eligible for re-appointment. Board meetings are held on the *third Tuesday of the month*. Board members cannot have more than three consecutive absences from board meetings.

## Qualifications

The ideal candidate will have the following qualifications:

- 1. At least 18 years of age
- 2. Income at/or below the federal poverty guidelines, preferred (but not required).
- 3. Reside in county in which they will represent
- 4. A commitment to and understanding of CAAGKC's beneficiaries
- 5. An affinity for cultivating relationships and building consensus among diverse individuals
- 6. Personal qualities of integrity, credibility, and a passion for Helping People and Changing Lives

Service on CAAGKC's Board of Directors is without remuneration/payment.