

MISSOURI LOW INCOME WEATHERIZATION ASSISTANCE APPLICATION

Community Action Agency of Greater Kansas City
6323 Manchester Ave
Kansas City, MO 64133

Answer every question on the application and provide the proper supporting documentation. Leaving questions blank on the application or failing to provide proper documentation will cause delays.

APPLICANT INFORMATION

Name Application Date

Social Security Number

Phone Number with Area Code

Address

City State Zip Code

Has the home been previously weatherized? Yes No

Date:

HOUSEHOLD INFORMATION

Type of Home House Mobile Home Shelter Multi-family

Estimated Age of Home

If you own your home, please provide proof of home ownership. (deed, mortgage, title, etc.) If you rent your home, provide your landlord's address, telephone number and fax number.

Own

Rent

Landlord Contact Information

Household Members

Total Household Members Children 19 and Under Over 60

Disabled Native American

List all household members. If additional space is needed, please attach list.

Household Member Name	Date of Birth	Handicap or Disabled	Veteran	Native American
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INCOME INFORMATION

Provide proof of income for the previous three months for all household members. If additional space is needed, please upload list.

Income Source	Amount	Interval
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FUEL CONSUMPTION INFORMATION

Primary Fuel Type (Primary Heating Source)

Primary Fuel Supplier

Account Number

Primary Electric Supplier

Account Number

UPLOADS

Upload Needed Documentation

Social Security Card (for applicant only)

Proof of Home Ownership

Heating and electric bills (for one month)

Income - 3 previous months (for each Household Member)

Acceptable Income (All that apply)

BANK STATEMENTS ARE NOT ACCEPTABLE

- Pay Stubs
- Present year Social Security Award Letter



- TANF (print out from FSD)
- Retirement Pensions
- Federal Form 1040 Tax Return - ONLY if self-employed
- Child Support (print out from FSD)
- Zero Income Statement - everyone who is 18 and older reporting no income

TERMS AND CONDITIONS

I hereby apply for weatherization assistance through the Low-Income Weatherization Assistance Program, or LIWAP, administered by Missouri Department of Natural Resources' Division of Energy and implemented by the weatherization agency with whom I am filing this application. I authorize and direct any federal, state or local agency, organization, business or individual to release to the weatherization agency any information needed to verify my application for weatherization assistance. I further authorize and direct the weatherization agency to release information to other entities for the purpose of determining my household's eligibility for the LIWAP. I authorize the release of my billing and utility consumption history from my utility vendors providing service to the residence for which I request weatherization assistance, and those vendors are hereby released from any liability for providing information to the weatherization agency.

I understand information relating to my eligibility application or participation in the program, such as name, address, or income information, are generally exempt from disclosure and requests for such information will be treated by the Department of Natural Resources' Division of Energy consistent with the federal government's treatment of information requested under the Freedom of Information Act (FOIA), 5 U.S.C. 552, including the privacy protections contained in Exemption (b)(6) of the FOIA. A request for release of my personal information including but not limited to my name, address, or income information requires the Department of Natural Resources' Division of Energy to balance a clearly defined public interest in obtaining this information against my legitimate expectation of privacy. If a legitimate, articulated public interest is found, the Department of Natural Resources' Division of Energy may release my information in the aggregate with other recipients' information.

I understand that funds for weatherization assistance for my residence may be provided by federal and state agencies, utility vendors, and other sources, and I hereby agree that my information, to the extent not specifically required to be kept confidential pursuant to the federal Privacy Act and Freedom of Information Act, and Missouri laws including the Sunshine Law, may be released by the Department of Natural Resources' Division of Energy to qualified personnel for research, audits, program evaluation or reports, with appropriate restrictions on the use of that information (i.e., not to be released to the public). If I receive LIWAP services, I specifically authorize the Department of Natural Resources' Division of Energy to release information regarding my identity, address, weatherization services performed on my residence and other pertinent information, to my utility vendors or other appropriate entities for use in analyzing the effects of weatherization on utility usage, for other research, or for required reporting purposes.

This authorization does not constitute public release of my identity, and I understand the Department of Natural Resources' Division of Energy will not publicly release or permit public release of my personnel information, and will place appropriate restrictions on use of my personal information. Highly sensitive information such as Social Security numbers, income or medical information will be protected from disclosure under the Privacy Act and Freedom of Information Act, as well as the Missouri Sunshine Law.

Civil Rights Statement:

No person will be denied or discriminated against in connection with any program or activity receiving federal financial assistance from the U.S. Department of Energy because of race, color, national origin, age, sex or disability.

Access to Residence/Conditions:

I agree and understand the Department of Natural Resources' Division of Energy staff, weatherization technicians and contractors must be given access to all areas of my home during business hours and on a reasonable schedule. My signature below authorizes the Department of Natural Resources' Division of Energy



employees, the weatherization agency employees, contractors and subcontractors to enter my home as needed to perform energy audits, weatherization work and inspections of weatherization work and such persons will not be held liable for any injury or expense incurred by me while participating in this program.

I agree and understand that if my home is deemed unsafe or unacceptable for weatherization technicians, contractors or inspectors to perform their duties due to unsafe or dangerous conditions, presence of debris, clutter, mold, insect/rodent infestation, pets, threat of violence, etc., the project will be postponed until these conditions are corrected. I agree to allow my home to be photographed for pre-and post-work documentation. I understand that in order to weatherize my home, holes may be drilled in walls (particularly outside walls) to install insulation. I understand holes will be plugged as part of the weatherization service, but that it is my responsibility to paint the plugs used to fill these holes. I also understand that older vinyl or other siding may be damaged during this process.

Closing Certification:

My signature verifies this residence is not currently for sale, nor is it designated for acquisition, clearance or foreclosure by federal state or local programs, and has not been weatherized previously in the last 15 years. Upon completion of work, I give permission for the contractor, subcontractor, the weatherization agency employees, the Department of Natural Resources' Division of Energy employees and federal officials to inspect that work.

I certify the information provided in this application is true, correct and complete to the best of my knowledge. I understand that I may be fined, imprisoned or both under state or federal law if I make false statements on this application in order to get benefits I am not eligible to receive. LIWAP service is free of charge, but I understand that if my home is served due to incomplete or incorrect information that would otherwise make my household ineligible, I accept responsibility for paying for services received. My signature below indicates that I have read, understood and agree to the conditions of this application.

Signature Date

X _____



Signature Certificate

Document name: MISSOURI LOW INCOME WEATHERIZATION ASSISTANCE APPLICATION

🔒 Unique Document ID: 336762DC0A4DE07ACFBF004D9199B0AB096351B0



Timestamp

May 3, 2021 9:14 am CDT

Audit

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This audit trail report provides a detailed record of the online activity and events recorded for this contract.

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